

# Acadia Colony School Code of Conduct

Revised Oct 9, 2018

*Our Mission: To provide high quality education in an open and friendly environment where students can develop and achieve the skills required to be successful contributors in their community.*

At Acadia Colony School we believe that it takes an entire village to raise a child. We realize that all stakeholders, be it internal or external, have a role to play in the successful education of our students.

The primary conduct that we need to outline are the expectations for students, teachers, and parents. The following document is an attempt to outline the roles and responsibilities involved. Discipline is part of the intrinsic values that we try to teach our students. Our goal is to allow students to monitor their own behaviour. We believe that a violation of expectations is only truly understood by the violator. We hope that our efforts before and after an incident will enable our students to reflect and find solutions on their motivations.

Students are responsible for:

- Showing respect and appreciation for the rights, property, and personal safety of all.
- Respecting and appreciating the diversity of all school members.
- Avoiding all forms of intimidation, harassment, racism, and discrimination.
- Treating school property and the property of others with a reasonable standard of care
- Promoting positive behaviour through the avoidance of all types of violent acts.
- Refraining from the possession of any form of a weapon.
- Developing self-discipline
- Being committed to promote their academic success by:
  - Attending school regularly and punctually.
  - Coming to class prepared
  - Completing assignments in a timely manner
  - Participating, to the best of their ability, in class and school activities

Professional staff members are responsible for:

- Providing an environment that promotes self-discipline
- Establishing and maintaining a safe, secure, non-threatening learning environment
- Creating relevant learning experience
- Incorporating diverse teaching strategies
- Communicating information about student progress, attendance, and behaviour to students, parents, and appropriate administration on a regular basis
- Respecting confidential information concerning students and staff
- Providing a positive and exemplary role model for students

Parents are responsible for:

- Instilling basic values and responsibilities in their children, such as:
  - Respect for the rights of others
  - Respect for school property and resources
  - Peaceful resolution of conflict
  - Positive attitudes towards achievement
- Treating staff with dignity and respect at all times
- Following established protocol in expressing concerns about individual staff members
- Ensuring that their child attends school/classes regularly and punctually; informing the school when their child is absent

Examples of unacceptable behaviour would include, but are not limited to, the following:

- i) the use of foul language,
- ii) fighting or wrestling.
- iii) all aspects of bullying, whether it be
  - \* physical (hitting, pushing, etc.)
  - \* social (excluding, etc.)
  - \* verbal (gossiping, mocking, teasing, etc.)

#### Student Misconduct Procedure

1. Minor disciplinary action will be handled by the classroom teacher which is directly involved in the conflict.
2. Disciplinary action of a more serious nature will be reported and handled by the principal.
3. In all cases, disciplinary action will involve counselling, and depending on the severity of the case, students may lose privileges.
4. Parents will be informed whenever the principal or teacher feel it is warranted.

#### Minor Violations Response Range

- failure to bring materials to class - warning, writing assignment

#### Major Violations Response Range

- fighting - counselling by principal, parents notified

#### Illegal Activities Response Range

- drugs or weapons in school - confiscation, calling authorities, parents notified